

MINUTES

ABF Management Committee Meeting

Bayview Boulevard Hotel, 90 William Street, Sydney
Saturday 3rd and Sunday 4th November 2012

1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer), Allison Stralow and Simon Hinge

In Attendance: Jane Rasmussen (Executive Secretary)

Apologies: Eilis Wagner (Legal Counsel)

Observer: Bruce Neill

2. CONFIRMATION OF PREVIOUS MINUTES – 9th September 2012

Minutes amended and confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

EM	MPC Contract for DW – now urgent	Ongoing
EM	Brief for RC re refusing entries	Ongoing
PG/EM	Outstanding Ethics matter	Ongoing
RN & FC	ANC fees	Progressing
EM	Amendment to By-laws – back with EM	Progressing
KM	AW Ranking Scheme	Pending
BN	Scores Template	Progressing
DM	Result of polling of States on GNP	3.11.12
JR	Photos for website re: BfB	Progressing
EM	Migration Path	Pending
DM	New players and Foreigners	Progressing
EM	Recorder in by-laws	Pending
DM	Newsletter online	Pending

4. MC REPORTS

(a) President's Report

Nothing to report.

(b) Secretary's Report

Items from the Secretary were dealt with during the meeting or in the list of correspondence.

(c) Treasurer's Report

(i) Reactivation fees for more than a year to be dispensed with by January 1st 2013. **Action: DM**

(ii) A request from the JOS Foundation for a further advance of \$50,000 was approved to the JOS line of credit. Interest rate of 4.5% was approved to the FoYB, Helman Klinger, Women's Fund and Oz-One.

(d) Secretariat Report

Reports from the Secretariat circulated under cover of separate emails.

- (e) **Legal Counsel**
No Report

5. **OFFICER and COMMITTEE REPORTS**

(a) **Tournament Committee**

- (i) A successful training session for prospective appeals panel members was held at the Spring Nationals. There are plans to conduct a further three similar sessions at events to be determined. **Action: BN**

(b) **National Tournament Coordinators**

- (i) Secretary to thank both NTCs for their reports providing feedback from the MC. **Action: DM**

(c) **Central Masterpoint Project**

- The ABF Newsletter will reinforce the capitation fee increase from April 2013. **Action: DM**

(d) **Youth Committee**

- (i) Treasurer will request a budget for the December meeting. **Action: RN**
(ii) The ABF deem Youth Members (members of the 9-995 club) as financial members of the ABF. **Action: DM**

(e) **Women's Committee**

- MC discussed the option of whether to hold the Jamboree in South Australia in 2015. There is little enough time on our busy calendar and the benefits are not being outweighed by the costs. DM to chase down further financial supporting documentation. **Action: DM**

(f) **National Viewgraph Coordinators**

- Report received and acknowledged. Chase down budget for 2013. **Action: DM**

(g) **National Marketing Officer**

- (i) Toga is no longer a sponsor
(ii) No need for Marketing Officer to chase minor sponsors.
(iii) Marketing Officer to provide a report on the last 2 years against KPIs with goals for the next two years. **Action: DM**
(iv) NMO to be sounded out about interest in continuing in role for a further 2 years. **Action: DM**

(h) **National Teaching Coordinator**

- (i) Calls for Expressions of Interest for celebrity speakers. Criteria will be bridge skills, presentation skills and celebrity recognition status. **Action: DM**
(ii) Teaching Coordinator to provide a report on the achievements of the last two years and goals for the next two years. **Action: AS**

(i) **National Appeals Coordinator**

- Report received and acknowledged by the Secretary. Appeals coordinator is answerable to the Tournament Committee. **Action: DM**

(j) **National Recorder**

- By-Laws to be rewritten for the AGM. NTC's to be involved. **Action: EM**

6. AUSTRALIAN EVENTS

(a) Playoffs 2012

(i) Regulations are being finalized. Agreed that players would be given 2 weeks to get entries in following Open/Womens. TO to be advised.

Action: DM

(ii) A sign off sheet for players at the event in December will be instituted in order to ensure that players acknowledge rules and regulations for the event.

Action: BN

(b) GNOT

(i) Subsidies to be paid on Saturday 1st of December either by direct deposit or cheque.

Action: JR

(ii) President to open the GNOT.

Action: KM

(c) GNP

Following input from all States and Territories, the MC decided that the Final of the GNP being held in January 2013 would see the end of the event. All States to be notified of this change immediately.

Action: DM

(d) Bridge for Brains

Nothing to report. All in place for 2013.

(e) Australia Wide Pairs

Event run in May 2012. Chase down results.

Action: DM

(f) Nationwide Pairs

(i) Invoices to be done every three months by the ABF Secretariat.

(ii) Advertise in Australian Bridge, next edition.

Action: JR

(g) Make A Wish Foundation

Martin Willcox to be asked to be the liaison between the ABF and MAW Foundation.

Action: KM

(h) Licensed Events

NTCs to chase outstanding reports.

Action: MM/LK

(i) SFOB

(i) Tournament Organiser to be invited to December meeting. **Action: DM**

(ii) Secretary to chase down names of Indonesian players. **Action: DM**

(j) ANC 2012

Secretariat to chase up Tournament Organiser for a final report. **Action: JR**

7. INTERNATIONAL EVENTS

(a) **APBF** – 2013 Hong Kong 7-16 June.

(b) World Youth – Chasing reports

(i) Captains Kit to be produced, outlining procedures for problems arising with team preparation etc.

(ii) A member of the MC or TC will address the youth at the Championships in January.

Action: BN

(c) WMSG

(i) Following extensive discussion, the MC agreed that evidence of participation in the Round of 16 and beyond will come from the results posted on the event website. There will be no need for any other supporting documentation. Grants will be paid on Monday 4th March 2013 for the successful representative teams. The teams participating in the APBF will have a grant paid to cover the entire event. The new policy will be posted to the appropriate ABF web sites. **Action: RN**

(ii) Wallets to be distributed to successful teams for use at venue.

(iii) Drug testing apology to be sought from the WBF. **Action: DM**

(d) Other Overseas Events

2017 World Championships, Charles Page has been asked to help seek sponsorship.

8. GENERAL BUSINESS

(a) Marketing Grants

Marketing grants to State associations for 2013 will remain the same as 2012. Each state is to submit a report outlining the spend for 2012. Future Marketing grants will be on the basis of 60% teaching and 40% marketing. Funding will continue after 2013 as long as the submission of an acceptable report on the basis of 60/40 teaching/marketing. Marketing policy to go on to website. Grants will be paid 1st May 2013. **Action: DM**

(b) Non Masterpointed Sessions

Query regarding non-masterpointed sessions to be followed up by the Secretary. **Action: DM**

(c) Constitutional Review

Governance Chairman has received a quote from a legal firm in Melbourne and has been instructed to proceed. **Action: DM**

(d) Website Review

(i) MC members requested to supply information for new website again.

(ii) MPC – link suitability.

(iii) SH to present a video of the website at the December meeting. **Action: SH**

(e) Super Vets Event

Medallions to be presented to the winners of the over 80's event in Perth.

(f) Daytime State Championships

States who have participated in the Daytime State Championships trials to send a report of attendances. **Action: DM**

Forthcoming Meetings

15/16 December – Canberra

26th January 2013 – Canberra

2/3 March 2013– Broadbeach

21/22 April 2013 – Sydney

18/19 May 2013 – AGM Canberra

ACTION ITEMS FROM THE NOVEMBER MEETING

Item	Action Required	By Who
4c(i)	Reactivation Fees	DM
5a	Further training sessions for Appeals Panel personnel	BN
5b	Thank NTCs	DM
5c	Capitation fee increase	DM
5d	Budget for December Meeting - Youth	RN
5e	Financials for Women's Jamboree	DM
5f	NVC – Budget for December Meeting	DM
5g	Report against KPIs	DM
5h(i)	Celebrity Speakers	DM
5h(ii)	Report against KPIs	AS
5i	Appeals coordinator to report via TC	DM
5j	By-laws by AGM – NTCs to be involved	EM
6a	2 weeks notice and sign off sheet	DM/RN
6b	President to open GNOT	KM
6c	GNP to cease January 2013	DM
6f	Advertise NWP in AB	JR
6g	M-A-W Foundation liaison Officer MNW	KM
6h	Chase outstanding reports	MM/LK
6i	SFOB Tournament Organiser to Dec meeting	DM
6j	ANC 2012 chase final report	JR
7b(ii)	Address youth at championships in January	BN
7c(i)	Payment of Grants and amended regulations for grants	RN
7c(ii)	Drug testing apology	DM
8a	Marketing Grants	DM
8b	Non masterpointed sessions	DM
8c	Constitutional review	DM
8d	Video presentation December meeting	SH
8f	Daytime State Championships attendances	DM

MINUTES

James O'Sullivan Trust Foundation

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Apologies: Eilis Magner (Legal Counsel)

Observer: Bruce Neill

The SABA requested a loan for \$80,000. Following discussion, the Trustees approved a loan of \$50,000 with a repayment schedule covering interest only for 3 years.

The Trustees considered an interest rate increase and resolved to keep it at 5% and await the Reserve Bank decision in November.

Phillip Island Bridge club will pay off their loan on the 16th November.

Meeting closed at 2.00pm