

MINUTES

ABF Management Committee Meeting

May 27th & 28th 2006

Marriott Hotel, Sydney

9.00am both days

Present: Keith McDonald (President), Richard Grenside (Secretary), Keiran Crowe-Mai (Treasurer), Dianne Marler and Andrew Halmos (Saturday 27th Only)

In Attendance: Eilis Magner (General Counsel), Martin Willcox and Jane Rasmussen, Secretariat,

2. **Confirmation of Minutes of meeting April 8th and 9th 2006**
Amended and Confirmed

3. **Matters Arising**

Matters outstanding from previous minutes.

December Minutes

7c KCM Web Site advertising - Ongoing

January Minutes

7c KM/JR Oz-One Weekly session green points on BBO
DA & JH - Ongoing

February Minutes

4e JR Promulgate notice of 'Internal Events Co-coordinator'
to all councilors, State Secs & Conveners. - Pending

4g JR List of all Conveners for 2006/7 + contact details -
Pending

4k DM Contact P Gue for update on travel consultancy
Action DM

4l EM Write QBA and CTD for copy of Directors Report.
*Copy to convenor and convenor decides whether to
send to ABF.* **Action EM**

4m KCM Disclaimer for Bridge Tours page - Pending

7b KCM Treasurer to review Tax position – Ongoing
Contact ATO

10 MW Maccabi Games, view current ABF policy
Policy by Tournament Committee **Action MW**

14 JR Letter of appointment to new Youth Coordinators -
Find previous Youth Coordinator Contract **Action KCM**

April Minutes

5j Commonwealth Nations Account Fyshwick **Action KCM**

5k Inventory of Screens **Action KCM**

5r Newsletter Editors and Salmat **Action JR**

8b Letter to Captains **Action KCM**

8c Guidelines for notifying of Captain **Action KCM**

8d Summer Festival Caddy **Action KCM**

8e	Convenors Guidelines for caddies	Action KCM
9h	Protocols for credit cards. Technology Unit	Action MW
9i	Binding contract with Club Banora	Action KCM
9j	CTD on National Authority	Action EM
14a	3 year renewal	Action KCM
14b	Fee entry	Action KCM
14e	License agreement modification and mailout	Action KCM
17d	Contact Entrepreneurs	Action KCM

4. Correspondence

- (a) Psyche Bids – National Authority **Action EM**
- (b) McCutcheon points for playoffs **Action MW**
- (c) Website notice – historical information on past players **Action RG**
- (d) Secretariat responsible for recognition of committee members for past service **Action JR**

5. Presidents Report

- (a) Oz-One online events. Oz-One to acquire a club number with the Masterpoint centre. Scoring to be compatible with the Masterpoint system. J Hansen to be informed. Promulgate the information to all states **Action KM/JR**

6. Secretary's Report

Tabled

7. Secretariat Report

- (a) Acknowledge and thank Governance Committee for Report. Send report to all councillors **Action RG**

8. Treasurer's Report

- (a) License Agreements – SA only state to have signed
- (b) Insurance Policy to include Oz-One **Action KCM**
- (c) NSWBA – \$2000 regional road show. MC approved a one-off payment for NSWBA. **Action KCM**
- (d) TC should consult Treasurer re: fees for Playoffs. **Action KCM**
- (e) J Hansen to be informed that all invoices for events to be via the Secretariat **Action JR**
- (f) Treasurer to contact Treasurer NSWBA for a copy of the proposal for Dick Cummings Gold Point Event. **Action KCM**
- (g) Treasurer to request information of National Bank. Change daily limit. Two credit cards with a limit of \$10,000 **Action KCM**
- (h) Request from councillor for reimbursement of unclaimed expenses dating back to 2003. **Action JR**
- (i) Committees that meet will put forth a request for a meeting and claim for expenses. **Action KCM**
- (j) Web display not ABF property. MC approves in principal but leaves it in the hands of the webmaster, no costs to be incurred by ABF **Action RG**
- (k) Parental release required for all Youth playing in overseas events. Send notification to all states **Action DM**

9. Legal Counsel Report

- (a) Legal Oz-One brief has been received from Barrister. Write to P Marston. **Action RG**
- (b) CTD to become a non-voting member of the National Authority **Action EM**
- (c) Received copies of contract documentation from Oz-One legal representative

- 10. Tournament Committee Report**
 (a) Report received and endorsed with amendments made to 04.06.01 and 04.06.09
 (b) Entry and subsidy fees to be set by the Management Committee
 (c) Player Liaison Committee to investigate number of playoff points required.
Action DM
- 11. Tournament Unit Report**
 (a) Web display – President to contact N Fahrer to invite him to July meeting
Action KM
 (b) Convenors must submit to the Management Committee by November a budget, venue and staffing issues report
Action RG
- 12. Regulations Committee Report**
 Report endorsed and to be sent to all state associations
Action LK
- 13. National Directors Accreditation Report**
 Report endorsed
- 14. Central MasterPoint Committee Report**
 (a) Documentation to be supplied for the Management Committee Meeting in July.
Action MW
- 15. Youth Committee Report**
 No Report
- 16. Newsletter Report**
 (a) Secretary to write to newsletter committee to state that the management committee endorses the report
Action RG
 (b) General Counsel to draw up a draft contract to be sent to newsletter committee for comment
Action EM
 (c) Treasurer to contact successful applicant
Action KCM
- 17. ABF Tournament Reports**
- a. ANOT**
 Excellent report. Thank SABF. All reports to be sent out via secretariat. Send out GC Convenor's presentation to all convenors and all councillors
Action RG/JR
- b. Senior Playoff's**
 Report was tabled. Thanked convenor for report
Action RG

- 18. Oz-One Report**
See Legal Counsel Report
- 19. Summer Festival of Bridge Report**
(a) A profit and loss statement was received and a budget for 2007. Send a copy to MC members. MC notes that the SF contract does not require a tender process but that a tender process be drawn up for 2008. **Action JR**
- 20. ANC Adelaide Report**
Mid year meeting to be on Saturday 5th August. Send out notices of forthcoming meetings to all councillors. **Action RG**
- 21. Women's Committee Report**
(a) Report accepted. Check with President of Zone 7 as to whether S Grenside can represent Zone 7. **Action RG**
- 22. License Agreements**
In train
- 23. Formalise Captain's and Players for PABF**
(a) List of representative teams to be placed on website **Action JR**
(b) Captains to be sent letters re: blazers, recorders and reports **Action RG**
(c) In response to website notice, applications have been received from two interested senior teams. MC ratified the two teams and agreed to pay the entry fees for the teams and this will be policy for further PABF events.
(d) George Bilski ratified as Captain of the Women's Team for Shanghai **Action RG**
(e) Advise Nakatani that R Grenside is to be ABF Delegate **Action RG**
- 24. Other items**
(a) WA's request for a Gold Point event has been referred to the TC **Action RG**
(b) NT representation at AGM's to be limited to one delegate **Action RG**
(c) GNOP proposal to be sent to all states with comments by July meeting. Travel subsidy should be a set rate. **Action JR**
(d) B4C Redpoint events. Reiterated what was in the Masterpoint Manual, however it is clearly acceptable to advertise calendar events on the internet
(e) Life member status – check with state association **Action KCM**
(f) J Arkinstall has resigned from Governance Committee. Secretary to write and thank him for his services **Action RG**
(g) Executive Secretary has been confirmed as per the contract and MC approved a 3% salary increase, effective 1st June 2006
(h) Trustees letter to be signed by D Marler and A Halmos **Action EM**
(i) Skype held over until Treasurer has spoken to B Howe **Action KCM**

Meeting closed at 1.30pm